ENC 1101-0M01
Office Hours: Mondays 3:30-6pm, Wednesdays: 3:30-5pm, Fridays 12:30-1:30pm
Email: laura.martinez@ucf.edu
MW: 2:30-3:20pm, Fridays online
VAB: 217
Office: CNH 305D
3 Credit Hours

Course description:

In this Writing about Writing (WAW) course, we will (1) Explore your own writing processes and the writing processes of other writers, (2) Analyze and practice strategies for writing in various situations, (3) Read, study, and analyze research-based articles about writing. My goal for you as a writer (among others) is that you use these strategies from the course to develop your own identity and authority as a writer, in this course and in others.

Required Text


Other texts to be provided through Webcourses

Course Objectives

- Have structured reflection strategies to stop and think before, during, and after writing about what you are observing and learning
- Before writing, understand primary, secondary, and other audiences and what they bring to the table
- Consider differences in genres and conventions when encountering real-world writing examples
- Understand the writing process and that is different for everyone
- Begin to understand the concept of discourse communities
- Understand and be able to conduct rhetorical analysis
- Understand the concept of intertextuality and how it applies to your own work and to the policies and procedures that affect your work.

Homework

You will be assigned homework generally after every class. Since this is a mediated course, you will also submit classwork through Webcourses. It is your responsibility to keep up with our schedule and submit assignments on time. Any assignment submitted in class must be typed. Handwritten homework assignments and papers will not be graded. Homework and quizzes may not be submitted late or made up.

Unit Papers

There are four primary writing projects that are required for course completion. You will be given full descriptions of all assignments, including formatting requirements. You must submit all major assignments, including your final portfolio, in order to pass this course (more specific assignment descriptions to follow).

Gordon Rule

ENC 1101 is a Gordon Rule course. You must earn at least a C- and write a minimum of 6000 words of evaluated writing in order to fulfill the university and state Gordon Rule requirements.
225 Points Total

**Participation (40):** Your engagement in the course will be broken down into the following categories:

1) **Attendance:** In order to engage in class discussion, it is imperative that you attend regularly. Attendance will be taken daily. After your second absence, you should be seriously concerned about your participation grade, since you cannot participate in class activities if you are not in class. Since this is a mediated course, you are also required to “attend” class on Fridays by completing your online assignment. If you do not complete the online assignments by the deadline, you will be counted as absent for that class period.

2) **In-Class and Online Discussion:** You should strive to make a substantive contribution to class discussion during each meeting. If you are unclear about a particular concept, it is likely that some of your peers may have the same questions. Asking questions and clarifying concepts for others will greatly increase your participation grade. Failure to do so on a consistent basis will negatively impact your participation grade.

3) **Revisions, Conferences, and Workshops:** You will be given the opportunity to revise your writing on several occasions. You should make an effort to improve your writing based on my or other readers’ feedback. You are also required to attend conferences and workshops, which will take place either in person or online.

**Reading Responses and Quizzes (25):** In order to encourage active class discussions, you will be required to keep up with class readings. Often, we will be having in-class quizzes pertaining to the readings. Quizzes will be distributed after class discussion, so you should take advantage of this time by asking questions and making clarifications. Quizzes may not be made up.

**7-Minute Journal (10 Points):** Research shows that actively engaging in even small amounts of regular creative writing activities improves academic writing (Sampson and Hunt; Ferrara; Skylar, Bryant; Hatem). Other research indicates that music can enhance the critical thinking and/or writing process (Ebisutani; Ransall). In an effort to conduct practice writing, we will start each class with a writing prompt on the board and play various genres of music. You are expected to silently write for seven minutes in a journal that will be collected at the end of the semester. For each entry, include the class date, the prompt that was written on the board, the type of music that was played, and your perception of the music’s impact on your writing. The quality of your journal writing will not be evaluated, but the quantity will be tallied. Missing entries (or very short entries of one or two sentences) will not be counted.

**Discourse Community Assignment (50 points):** A research-based description of your chosen discourse community.

**Rhetorical Analysis (50 points):** A rhetorical argument based on a text discussing a writing construct.

**Writing Process Project (50 points):** An exploration of your own writing practices.

**Final Portfolio and Reflection (50 points):** After receiving an initial grade and feedback for all of your writing assignments, you will be given the opportunity to revise your writing for your final portfolio. This a large portion of your grade, so you should make a genuine effort to improve your work. Keep all of your work throughout the semester, as it will be part of this portfolio.

**Grading Scale:**

- **A** 94-100
- **A-** 90-93
- **B+** 87-89
- **B** 84-86
- **B-** 80-83
- **C+** 77-79
- **C** 74-76
- **C-** 70-73

UCF does not allow A+ grades

No incompletes are given in ENC 1101 or 1102 courses

The grade of NC (no credit) can be assigned at the teacher’s discretion only if the student completed all course work on time and attended class regularly but was unable to write at the level appropriate for ENC 1102.
Plagiarism

Many incidents of plagiarism result from students’ lack of understanding about what constitutes plagiarism. However, you are expected to familiarize yourself with UCF’s policy on plagiarism. All work you submit must be your own scholarly and creative efforts. UCF’s Golden Rule defines plagiarism as follows: “whereby another’s work is used or appropriated without any indication of the source, thereby attempting to convey the impression that such work is the student’s own.” No form of academic dishonesty will be tolerated.

ADA

The University of Central Florida is committed to providing reasonable accommodations for all persons with disabilities. This syllabus is available in alternate formats upon request. Students with disabilities who need accommodations in this course must contact the professor at the beginning of the semester to discuss needed accommodations. No accommodations will be provided until the student has met with the professor to request accommodations. Students who need accommodations must be registered with Student Disability Services, Student Resource Center Room 132, phone (407) 823-2371, TTY/TDD only phone (407) 823-2116, before requesting accommodations from the professor.

Late Work and Make-up Policy

In order to be successful in this course, it is imperative that you submit all of your work on time. You must submit all major assignments in order to pass the course. I do accept late work for major assignments, but you will be deducted one full letter grade for each day late. If you email me your assignments, I will reply with my comments electronically. It is your responsibility to then print these assignments and include them in your portfolio. Any assignment submitted after our regular class time will be counted late.

If you are absent, it is your responsibility to contact me for any work that you need to make up. If you are absent on the day that an assignment is due, however, you will still be penalized for late submission. Be sure to make prior arrangements with me if you know that you will be missing class on the day that an assignment is due.

Use of Technology in Class

I am an incredibly nosy instructor. This means that if I see your computer screen up during class (when we are not using them for research purposes), I will be consumed with curiosity and will become distracted. Please do yourself and your classmates a favor by keeping your computers closed and put away during class. The same goes for cellphones. Our time together is too valuable to be wasted on distractions. If I see any of these tools in use during class, I will say nothing, and will assume that you are choosing not to participate (This means you will be marked absent).

UWC

The University Writing Center (UWC) is a free resource for UCF undergraduates and graduates. At the UWC, a trained writing consultant will work individually with you on anything you’re writing (in or out of class), at any point in the writing process from brainstorming to editing. Appointments are recommended, but not required. For more information or to make an appointment, visit the UWC website at http://www.uwc.ucf.edu, stop by the Writing Center, or call 407.823.2197.
NOTE: I guarantee that this schedule will change throughout the semester. Please note any changes discussed during class.

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<thead>
<tr>
<th>Date</th>
<th>In class or online</th>
<th>Homework</th>
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<tbody>
<tr>
<td>Monday, January 7th</td>
<td>Introduction to ENC 1101; Intro to Writing about Writing; Brief review of textbooks. What is good writing--in class writing sample. Introduction to journals (if time, if not Wed)</td>
<td>Read p. 1-5 in WAW and Lamott, &quot;Shitty First Drafts&quot; 301-304.</td>
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<tr>
<td>Wednesday, January 9th</td>
<td>How to read difficult texts; reading journals; good writing cont'd</td>
<td>Read and take notes on Haas and Flower, &quot;Rhetorical Reading Strategies and the Construction of Meaning&quot; in WAW textbook</td>
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<td>Friday, January 11th</td>
<td>Finish reading Haas and Flower, “Rhetorical Reading Strategies and the Construction of Meaning” in WAW textbook and respond to discussion post.</td>
<td>Reply to Haas and Flower discussion post on Webcourses by 11:59pm on Friday, 1/11. Read others’ posts and reply to at least 2 peers by class time on Monday, 1/14.</td>
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<td>Monday, January 14th</td>
<td>Understand and be able to conduct rhetorical analysis</td>
<td>Read &quot;Backpacks and Briefcases,&quot; by Laura Bolin Carroll. This is a chapter from an open-source textbook (freely shared by the authors). You can find it here: <a href="http://wac.colostate.edu/books/writingspaces1">http://wac.colostate.edu/books/writingspaces1</a></td>
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<td>Wednesday, January 16th</td>
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<td>Read and take notes on Grant-Davie, “Rhetorical Situations and their Constituents” in WAW textbook</td>
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<td>Friday, January 18th</td>
<td>Finish reading Grant-Davie “Rhetorical Situations and their Constituents” in WAW textbook. Post to discussion board on Webcourses.</td>
<td>Reply to Grant-Davie discussion post on Webcourses by 11:59pm on Friday, 1/18. Read others’ posts and reply to at least 2 peers by class time on Monday, 1/21.</td>
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<td>Monday, January 21st</td>
<td>No Class---MLK Holiday</td>
<td>Continue working on rhetorical analysis assignment.</td>
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<td>Wednesday, January 23rd</td>
<td>Work on rhetorical analysis assignment in class.</td>
<td>Post rhetorical analysis draft on Webcourses by 11:59pm on Friday, January 25th. Read and peer-review at least 2 peers’ drafts by 6pm on Sunday, January 27th. Final draft due in class on Monday, January 28th.</td>
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<tr>
<td>Friday, January 25th</td>
<td>Post rhetorical analysis draft on Webcourses. Read and peer-review at least 2 peers’ drafts.</td>
<td>Rhetorical Analysis final draft due in class.</td>
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